

**TOWNSHIP OF PARSIPPANY-TROY HILLS**

**BOARD OF FIRE COMMISSIONERS**

**FIRE DISTRICT NO. 1**

**REGULAR MEETING  
July 27, 2022, 7:30 p.m.**

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 7:34PM by President Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

President Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of July 27, 2022 was included in a list of meetings notice sent to The Daily Record on December 10, 2021 and advertised in said newspaper on December 11, 2021, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 11, 2021, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

4. ROLL CALL

Commissioners present: Berry, Ferdinandi, Hazel, Jamieson, Masker

Department representation: Chief Crawford

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular June meeting were read by Commissioner Hazel and approved via a motion by Commissioner Masker, seconded by Commissioner Jamieson, and carried by unanimous vote.

## 7. COMMUNICATIONS RECEIVED

Letter from the Mount Tabor Volunteer Fire Department was read. The Department requests access to the room containing the thermostats for the upper floors at the Tarn Drive Firehouse and is prepared to secure the files in their cabinets by locking the files in place or relocating the filing cabinets. Permission to access the thermostats for the upper floors at the Tarn Drive Firehouse is granted with no objections.

## 8. RESOLUTIONS:

There were no resolutions presented at this meeting.

## 9. REPORTS

### i. Treasurer's Report

The Treasurer's monthly report for July 2022 declaring operating expenses of \$69,883.30, was read and distributed for all Commissioners to review and provide comments. Significant expenses included \$26,204.91 to Phoenix Fire, LLC for apparatus preventative maintenance; \$4,311.47 to FF1 for turnout gear; and \$3,151.98 to Durable Door for apparatus bay door maintenance and repair.

A deposit of \$180 was received from EMS reimbursement.

The Treasurer's report was approved via a motion by Commissioner Jamieson, seconded by Commissioner Hazel, and carried by unanimous vote.

### ii. Truck Report

Rescue 14: Truck is crab walking. Phoenix can't repair it. Commissioner Berry will pursue vetted resources. Nationwide would tie the truck up for a while. Fire and Safety to provide guidance. Cabinets will be repaired. Drawers will be repaired. Compartment lights look good. Quote for \$18,000 for new exterior lights received. No action recommended now.

Car 19: Chief Crawford is requesting a secure, removable mounting bracket for the CAD monitor. The cost will be \$5,000. Chief Crawford suggests using \$2,000 from the Chief's budget combined with \$3,000 from the truck budget to secure the bracket and have it installed.

The air hose reel nearest engine 13 has the correct adapter to have all truck tires filled.

### iii. Radio Report

County continuing upgrades. Current mobile alerting vendor is not directly supported with these upgrades. We are relying on Rover and county text messages.

Some providers are flagging messages as spam resulting in delayed text messages. New county system should be up by the end of the year.

Parsippany's *Citywide* channel does not work. Current Parsippany PD interface will not change. Some Parsippany dispatchers are handling calls and not transferring to the county as they are supposed to.

iv. Insurance Report

No report. No bills received from Atlantic. New members have recently been approved by the Mount Tabor Volunteer Fire Department.

v. Purchasing Report

A new laptop was purchased for Knox box programming.

vi. Fire Prevention

Building Management, Parsippany Fire Inspectors, Deputy Chief Masker and Lieutenant Nydegger are attempting to finalize a preplan for Gates Court. We're asking for them to address issues in 15 days. Issues include a technical review of the sprinkler system: FDCs in buildings are all one in the same, CO alarms in garages are not hooked up to anything, pool is registered as 4000, stairwells are not labeled.

Fire prevention has 3 new inspectors. Current operational staffing is 1 official and 4 inspectors.

vii. Joint Board Meeting Report

The Joint Board meeting at District 2 will take place next week.

viii. Chief's Report

244 calls for the year thus far.

New Construction: 2900 Route 10 (156 units): No update. 1500 Littleton Road (250 senior apartments and assisted living facility): Demolition underway.

Training and Events: 7/28 Rolling response drill. 8/4 Children's Day clean up. 8/6 Children's Day. 8/18 SOP review.

Mutual Aid: 7/19 Parsippany water incident, stand by at tarn. 7/23 RIC into Dover, cancelled en route. 7/25 RIC into Denville, commercial smoke condition. 7/26 RIC into Mountain Lakes, residential structure fire. 91 of 244 calls YTD are mutual aid give. 43 of 91 calls of aid given are to District 2.

## 10. INVITATION FOR PUBLIC COMMENT

No members of the public were present to comment.

#### 11. APPROVAL OF BILLS PAYABLE

No bills were received at this meeting.

#### 12. EXECUTIVE SESSION

No executive session took place at this meeting.

#### 13. OLD BUSINESS

Replacement of the deputy vehicle status: Vehicle will be a Chevrolet Suburban. Contact pricing will be available for orders between November and January. Estimated cost is \$105,000 with a 5-6 month wait for the vehicle. No lights installation requests orders can be placed until the vehicle is on order. A special meeting in October or November will be needed to reallocate capital.

Commissioner Jamieson makes a motion to schedule a special meeting in November to reallocate capital to procure a replacement for Car 19. Commissioner Ferdinandi seconds the motion. The motion is carried by unanimous vote.

#### 14. NEW BUSINESS

New budget proposal sent for discussion. Reducing taxable rate by \$40,000.

Commissioner Jamieson makes a motion to schedule a special meeting in November to reallocate capital to procure a replacement for Car 19. Commissioner Masker seconds the motion. The motion is carried by unanimous vote.

Commissioner Jamieson makes a motion to use \$2,000 from the Chief's budget and \$3,000 from the truck budget to procure a CAD mounting bracket for Car 19. Commissioner Masker seconds the motion. The motion is carried by unanimous vote.

#### 15. ADJOURNMENT

Being no further business, a motion to close was made by Commissioner Ferdinandi, seconded by Commissioner Hazel, and carried by unanimous vote at 8:43 PM.