

**TOWNSHIP OF PARSIPPANY-TROY HILLS
BOARD OF FIRE COMMISSIONERS**

FIRE DISTRICT NO. 1

REGULAR MEETING

May 22nd, 2024, 7:30 p.m.

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 7:34 PM by Commissioner Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

Commissioner Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 22, 2024 was included in a list of meetings notice sent to The Daily Record and advertised in said newspaper on November 20, 2023, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 8th, 2023, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

4. ROLL CALL

Commissioners present: Berry, Hazel, Rieben, Jamieson, Masker

Department representation: President Hollner

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular April meeting were read by Commissioner Hazel. Minutes from the regular April meeting were approved via a motion by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote.

7. COMMUNICATIONS RECEIVED

No communications have been received since the last meeting.

8. RESOLUTIONS:

RESOLUTION NO. 2024-6:

PLACEHOLDER RESOLUTION TITLE

The resolution was adopted by the following roll-call vote:

Aye: --

Nay: --

9. REPORTS

i. Treasurer's Report

The Treasurer's monthly report for May 2024 declaring operating expenses of \$94,746.36 was read and distributed for all Commissioners to review.

Significant expenses included \$13,000.00 to Phoenix for preventative maintenance and repairs; \$11,120.00 to Nisivoccia & Co for the 2023 audit; and \$10,500.00 to First Due for a response software suite replacing other contracted software providers which are no longer in business or are expiring in 2024.

A motion to approve the Treasurer's report was made by Commissioner Hazel, seconded by Commissioner Jamieson, and carried by unanimous vote.

ii. Truck Report

T11 - New tower coming late September 2024 ATT.

E13 - Video Recorder not working, reported to BOFC.

R14 - Light tower temporarily fixed, waiting on part from Phoenix.

E15 - Needs tires per Phoenix Fire's Report.

U16 - Waiting on Ultimate Alphabet for graphics.

Windows switch repairs for rescue for 14 can wait until preventative maintenance.

iii. Buildings Report

Powdermill

Garage door has been repaired. Motor needs to be replaced for a longer term solution.

The paving and striping is complete.

The requested landscaping work is completed. It will need mulching. An overflowing gutter should be looked at near the parking lot as it washes mulch away.

Looking to schedule countertop replacement in coming weeks

Tarn

AC programming needs to be adjusted as the meeting room sits too warm.

iv. Radio Report

The new PPD supervisor has been great so far.

More pagers may be needed in Q4

v. Insurance Report

Our VFIS agent provided a review of our policies before the meeting and will be emailing documents to President Berry for further distribution to all commissioners.

vi. Fire Prevention

No Report

vii. Joint Board Meeting Report

May's meeting was cancelled; The next meeting is in June.

viii. Chief's Report

144 Calls to date

Man power has not been great.

4/27 Elevator call, one officer and 2 exterior/drivers only. 4/27 Placed MPFD on coverage for 12 hours because 0 officers available. 5/1 RIC call, 3 officers and 1 exterior member non driver. 5/2 Commercial AFA into D2, 1 driver, 1 officer, 1 firefighter. 5/3 Commercial AFA into D2, 1 driver, 1 officer, 1 firefighter to staff 2 trucks and they requested 1. 5/4 Residential AFA, 2 firefighters only on 1 truck, plus 1 exterior non driver and 2 FF with 15min ETAs. 5/6 Commercial Fire Dover, Only officers and 1 firefighter. 5/6 Commercial AFA, 1 driver, 1 firefighter, 1 officer, plus 1 exterior non driver on 2 trucks. 5/7 Commercial AFA, 2 officers, 1 proby, 1 driver and 1 exterior non driver on 2 trucks. 5/18 Commercial AFA, 1 officer, 2 firefighters, 2 trucks. 5/18 Reported Commercial Structure Fire, 4 firefighters, 1 officer, 2 trucks.

January Meeting- "For 2024, We are officially deeming "sufficient manpower" as 1 driver, 1 officer, and 2 interior FF on 1 engine, anything less than that will be documented as an insufficient crew. This excludes mutual aid help and chief officers."

New Construction

1500 Littleton Road project (250 Senior Apartments + Assisted Living) under way. 740 Mountain Way is under way for a 2 story apartment complex and will likely be completed this year. County will be expanding lot to add massive garage and offices on grounds

Training/Events

We are looking for dates to host Rope Tech and Vehicle Extrication Tech in the fall. We are looking at dates to train on the Greystone property with Greystone FD. Hosted an academy drill with Denville FD; Good turn out from both and went very well. Had 7 members successfully complete the low angle ropes course

6/6 Pittsburgh Drill. 6/20 Joint ParTroy EMS drill for BCON and firefighter "hot" CPR.

We have 2 parades and multiple events coming up that we will likely not have matching and or full uniforms for, and this should be addressed sooner than later.

60 total Chief/Deputy Chief admin hours in the last 30 days. 11 calls not staffed properly since last meeting.

10. INVITATION FOR PUBLIC COMMENT

No public comment was made at this meeting.

11. APPROVAL OF BILLS PAYABLE

A motion to pay pending bills was made by Commissioner Jamieson, seconded by Commissioner Hazel, and carried by unanimous vote.

12. EXECUTIVE SESSION

No executive session took place at this meeting.

13. OLD BUSINESS

There is conflict between the Chief's Office and The Mount Tabor Volunteer Fire Department Executive board regarding policies referencing DBA or and/or Mount Tabor Volunteer Fire Department.

Ceiling tiles repairs have been completed.

14. NEW BUSINESS

Commissioner Masker has obtained approval from the Township Clerk to destroy 2016-17 financial records.

Fire Extinguishers need to be checked and tagged.

Some estimates for the sale of old Engine 15 are between \$50,000 and 60,000.

We have had 8 new applicants.

A motion to adjourn at 8:32 PM was made by Commissioner Hazel, seconded by Commissioner Rieben and carried by unanimous vote.

Respectfully Submitted,

Gerard Hazel
Commissioner