

TOWNSHIP OF PARSIPPANY-TROY HILLS
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1
REGULAR MEETING
February 28th, 2024, 7:30 p.m.

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 7:45 PM by Commissioner Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

Commissioner Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of February 28, 2024 was included in a list of meetings notice sent to The Daily Record and advertised in said newspaper on November 20, 2023, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 8th, 2023, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

4. ROLL CALL

Commissioners present: Berry, Hazel, Jamieson, Masker

Department representation: Chief Masker

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular January meeting were distributed by Commissioner Hazel to all Commissioners to review prior to this meeting. Minutes from the regular January meeting were approved via a motion by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote.

7. COMMUNICATIONS RECEIVED

No communications have been received since the last meeting.

8. RESOLUTIONS:

RESOLUTION NO. 2024-5:

[PLACEHOLDER – NO RESOLUTION]

The resolution was adopted/ by the following roll-call vote:

Aye: --

Nay: --

9. REPORTS

i. Treasurer's Report

The Treasurer's monthly report for January 2024 declaring operating expenses of \$178,937.98 was read and distributed for all Commissioners to review.

Significant expenses included \$49,473.15 to VFIS for Insurance; \$33,626.45 to FF1 for PPE per state contract; and \$19,332.76 to New Jersey Fire Equipment for Meters and PPE.

A payment of \$471,750.00 in Bond interest and principle was made on March 15th, 2024.

A motion to approve the Treasurer's report was made by Commissioner Jamieson, seconded by Commissioner Hazel, and carried by unanimous vote.

ii. Truck Report

Tower 11 - New tower coming late September 2024.

Rescue 14 - The light tower lid is broken; Phoenix has been contacted. The exhaust diverter should be put back to the lower exhaust. The bumper repair is with Dover Sheet Metal; There is no progress after multiple calls.

Engine 15 - New engine coming late September 2024.

Utility 16 – Two new batteries installed.

Preventative maintenance on all apparatus will be scheduled for March and will also include approved work on Utility 16.

Approved work for Rescue 14 and Engine 15 is with the fabricator.

iii. Buildings Report

Powder Mill - Approved painting work will begin March 11th. DPW is still dropping salt. Four paving quotes have been procured: Onerati 45,715.19, Alessandra 47,150.00, Harrington 43,465.00, D Panetta 53,750.00

Tarn – Leaking EMS bay roof repair is pending; Stained ceiling tiles should be repaired after the roof repair. Heat for the rear stairwell has been repaired. Heat for main hall and hallways doesn't go high enough on the panel. The DPW is still dropping salt.

iv. Radio Report

Ordered G5 pagers. No PPD Dispatch supervisor.

v. Insurance Report

No Report.

vi. Fire Prevention

There will be no open house this year. It will be replaced with the OctABORfest event. We should have approximately \$1,000 in penalty money coming from fire prevention.

vii. Joint Board Meeting Report

Next meeting is April 3rd at District 6.

viii. Chief's Report

61 Calls to date, Manpower has been sufficient.

2/21: Serious MVC on Rt 10 had great manpower but there were issues with the light tower and hydraulic tools

Upcoming Training and Events: 2/29 - After Action Review of the 2/21 MVC with mutual aid, 3/3 - Train the Trainer bailout training, 3/6 Mutual Aid Low Angle Rope Drill with R&R, 3/7 - Ground ladder training, 3/21 - Hose advancement training.

There have been approximately 54 hours of administrative work between the Chief and Deputy Chief.

Old business: AEDs have been ordered. Chiefs have been actively working on updating SOPs.

Lexipol software was selected as a policy vendor but tabled to obtain additional information from the vendor. Additional information from the vendor includes \$7,500 of tier II onboarding with a savings of \$2,500 from internal work. Training software is included for 1 year so it can be trialed. Software can push mandatory training digitally so avoid classroom time. If we decline to renew training software, the annual costs drop from \$5,600 to \$3,500 per year.

ESO Transition is in process with many headaches. The Deputy Chief is pursuing this with many unanswered emails.

The Chief's office would like to trial one MDT in Engine 13 or Rescue 14 before proposing to roll out MDTs to all apparatus.

Footwear allowance approval is pending association decision and purchase.

2025 Budget Concerns:

Air Packs will be out of warranty in 2025; We estimate \$1,500 \$2,500 in repairs expenses from flow testing. Approximately 50% of our SCBA cylinders will need to be Hydrostatically tested in 2026 at a cost of approximately \$20 per bottle. Cylinders need to be replaced every 15 years. We plan to purchase 8 or 10 bottles per year.

The School Board will support the fire Districts bringing the Seaton Hall Presentation to the High School. Each district will contribute \$500 to pay for it.

1 call has gone unanswered since last meeting.

10. INVITATION FOR PUBLIC COMMENT

No public comment was made at this meeting.

11. APPROVAL OF BILLS PAYABLE

A motion to pay pending bills was made by Commissioner Hazel, seconded by Commissioner Jamieson, and carried by unanimous vote.

12. EXECUTIVE SESSION

No executive session took place at this meeting.

13. OLD BUSINESS

A motion to approve up to \$45,715.19 of excess bond funds to be used for capital improvements for Onorati Construction Co., Inc. to Pave Powder Mill based on previous experience in quality of work and the scope of work quoted is made by Commissioner Masker, seconded by commissioner Hazel, and carried by unanimous vote.

A motion to approve up to \$7,500 in initial costs with approximately \$3,500 in annual renewal costs for Lexipol policy management software is made by Commissioner Hazel, seconded by commissioner Jamieson seconds, and carried by unanimous vote.

A Motion to approve up to \$5,100, for 1 MDT is made by Commissioner Jamieson, seconded by commissioner Masker, and carried by a 3-1 vote with Commissioner Hazel dissenting.

14. NEW BUSINESS

A motion to approve up \$750 to share medical direction services with Par-Troy EMS is made by Commissioner Hazel, seconded by commissioner Jamieson, and carried by unanimous vote.

A motion to adjourn at 9:04 PM was made by Commissioner Hazel, seconded by Commissioner Masker and carried by unanimous vote.

Respectfully Submitted,

Gerard Hazel

Commissioner