

BOARD OF FIRE COMMISSIONERS
DISTRICT #1
PARSIPPANY-TROY HILLS TOWNSHIP
MARCH 26TH, 2014

The regular meeting of the Board of Fire Commissioners of District #1 was called to order by President Jeff Berry at 7:40 PM. All 5 commissioners were present. Secretary Eisenberg read the minutes of the February meeting. A motion by Jim Masker to accept the minutes as read was seconded by Jeff Berry. Motion approved by all.

Treasurer's Report: The Auditors report was returned to us and we did very well. There were 3 minor points of improvement we can make in the future.

1. We should maintain an adequate segregation of duties with respect to all aspects of handling cash and the accounting of such cash.
2. Review of the budget and budget adjustments so that over expenditures don't occur.
3. Required signatures on vouchers be obtained before payment and that bills and invoices be maintained for all expenditures.

The Commissioners have reviewed the report and acknowledged the recommendations within.

Jim had also pressed Valley National Bank on erroneous charges that had been made to our accounts and had those charges reversed to the tune of \$573.55.

Trucks:

611 will be going out to Phoenix for repair in the near future- parts are being ordered and shipped to Phoenix at which time they will pick 611 up to make the repairs. The truck will be out of service for a few weeks. We reviewed a list of repairs the officers present on a monthly basis and most of the problems brought up in recent months have been addressed to their satisfaction.

613 A Knox box problem will be addressed by Dave Hollner- they apparently need to be reprogrammed. A rust problem has apparently resurfaced on the compartment doors.

614 The ignition switch needs to be replaced. If the part can be obtained by Phoenix, our people can install it.

615 New TIC batteries were purchased. Stop engine light comes on while driving and the pump panel water lights go out- - chances are the unit will need to be replaced.

616 Operating as designed

619 Waiting on a second portable charger.

Radios: There was progress on the issue of extending the Gates Court frequency to District 3.

Ryan Masker reported that portable radios would need to be replaced in 2015/16. We have 28 radios and Ryan said he would look into grant money as the cost per radio could easily run \$7,000. Motorola is no longer going to be supporting the existing radios. They tend to have a 10 year life span.

Insurance: No report

Fire Prevention: No meeting was held.

Purchasing: No report

Joint Board of Fire Commissioner's will be meeting April 2nd at District 6 at 7:30.

The Chief reported that Districts 4 & 5 want to change the call signs- how we sign on- there is not widespread acceptance to this idea- but it will be discussed further.

Chief's Report: No report

Old Business: Still need to track down Pete Deegan regarding the traffic signal at Tarn. It is hoped that he will be at the April 2nd Joint meeting.

FDIC Trip- A replacement for Bobby Hermann will be selected

The Commissioners would still like to proceed with cameras at the Tarn Drive and Powdermill firehouses. Final pricing and recommendations are due.

It is thought that a new circulating pump is needed at Tarn to operate the heaters in the bays. A plumber will be called to check the system. 2 new drain stoppers will be purchased in an attempt to stop the backflow of gases in the bathrooms at a very low cost.

5 fireman have elected to go to the National Fire Academy in Maryland at the cost of \$39/person from April 25th-28th. Dave Hollner will be reimbursed for a car rental to take all 5.

A request to have the Commissioners pay for 2 men to attend EMT courses in the future was given back to the Chief who will manage that under his training budget.

Since there was no further business, the meeting was closed at 8:56 PM by President Berry.

Respectfully submitted,

Paul Eisenberg
Secretary